



Contact:

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TO: Stanwood-Camano Board of Directors

FROM: Christine Del Pozo, Executive Director of Human Resources

SUBJECT: Letter of Agreement with the Public School Employees of Stanwood-Camano

DATE: October 3, 2023

TYPE: Action Required

Please see the attached Letter of Agreement with the Public School Employees of Stanwood-Camano outlining the process of covering additional secretary hours in the Transportation department when the Transportation Secretary is not available. Secretaries who work less than eight hours a day will be eligible to work the additional hours based on seniority. If no secretary is available, bus drivers will be able to work the additional hours based on seniority.

This agreement is for the 2023-2024 school year only.

Recommendations: We recommend you approve this Letter of Agreement with the Public School Employees of Stanwood-Camano.

Every student is empowered to learn in an inclusive setting
and is prepared for the future of their choice

www.stanwood.wednet.edu

LETTER OF AGREEMENT

THE PURPOSE OF THIS LETTER OF AGREEMENT IS TO SET FORTH THE FOLLOWING AGREEMENT(S) BETWEEN PUBLIC SCHOOL EMPLOYEES OF WASHINGTON/SEIU LOCAL 1948 STANWOOD/CAMANO CHAPTER #1125 AND THE STANWOOD-CAMANO SCHOOL DISTRICT #401. THIS AGREEMENT IS ENTERED INTO PURSUANT TO THE CURRENT COLLECTIVE BARGAINING AGREEMENT.

The parties agree to the following:

When the transportation secretary is not available to work outside of their regular shift, the following process will be used by building/program administrators:

- By October 10th, building/program administrators will send a notice to secretaries asking for individuals who would like to work additional hours outside of their regular shift.
- Secretaries whose regular shifts are less than eight hours per day would be eligible for this additional time.
- If more than one secretary is available to work specific hours, the individual with the most seniority will be given priority.
- If no eligible secretaries are available, bus drivers will be offered the additional time based on their seniority.

The secretary or bus driver who works the additional hours will receive their rate of pay or the Secretary II rate of pay, whichever is higher.

This Letter of Agreement shall become effective upon the signature of all parties involved and is for the 2023-2024 school year.

PUBLIC SCHOOL EMPLOYEES OF
WASHINGTON/SEIU LOCAL 1948

STANWOOD/CAMANO CHAPTER #1125
#401

STANWOOD-CAMANO SCHOOL DISTRICT

BY: _____
Judith Brown, Chapter President

BY: _____
Christine Del Pozo, Executive Director of HR

DATE: _____

DATE: _____